

**Circular**

No. EZ/Comml/PP&R/P-7/II/

2034

Jabalpur, Dtd. 28.11.2016

To

As per distribution list

**Sub: - In the matter of revised application forms for new service connections and other electricity related services.**

This office circular no. EZ/Comml/PP&R/R-71/Vol-2/1725 dated 11.12.2015 may please be referred to vide which application forms for new service connections and other electricity related services have been issued as per powers delegated to Discoms by MPERC through 1<sup>st</sup> amendment in Supply Code, 2013.

2. A reference from Ministry of Power, Government of India was received through Energy Department, Government of MP in the matter of further simplification and providing one page application forms for various electricity related services.

3. The Company has recognized the need of simplification of application forms for better and quick services to esteemed consumers and after due deliberations has revised the application forms with immediate effect. A copy of revised application forms is enclosed as under:-

- Form A: -** Application for LT New Domestic Service Connection  
**Form B: -** Application for New Service Connections (other than LT Domestic Connections)  
**Form C:-** Application for Change in Contract Demand/ Sanctioned Load/ Switching Over to higher/ Lower Voltage / Change in Phase/Change in Name/ Transfer of Connection/ Shifting of Premises/ Change in Tariff Category)

4. The above forms are also being uploaded on the website of the Company and NSC software is also being modified to accommodate new formats. Regional CEs may please get the forms printed at their level as per their own requirements and provide the same upto DC level as per DC wise requirement. A copy of printed form may also be sent to this office for record.

Encl: As above

CGM (Commercial)-EZ

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7. The Chief (CS&A), MP Poorv Kshetra Vidyut Vitaran Co. Ltd, Jabalpur-  
**He is requested to please modify the NSC software immediately under intimation to this office. A copy of this circular with enclosure should also be uploaded on the website of Company.**
8. The GM (CBC), MP Poorv Kshetra Vidyut Vitaran Co. Ltd, Jabalpur
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11. The Head IT, MP Poorv Kshetra Vidyut Vitaran Co. Ltd, Jabalpur.
12. The Sr. AO, MP Poorv Kshetra Vidyut Vitaran Co. Ltd, \_\_\_\_\_
13. DGM (DCC/HT/LT/TRAC/CLAIM) of this office

**Copy not on original to:-**

✓ The OSD, Energy Department, Government of MP, Vallabh Bhawan, Bhopal- for kind information with reference to his letter no. 5958/2016/13 dated 14.07.16 addressed to MD, MPPMCL.